

**RISK ASSESSMENT FORM**

**ACTIVITY: JUNIOR CITIZEN**

<b>Assessment Number</b>	YP.08.04
<b>Assessor</b>	Jennifer Swain
<b>Assessment Date</b>	09/05/08
<b>Review Date</b>	09/05/09
<b>Groups at Risk *</b>	A D E
*A-Wholetime, B –Retained C – Cadets D –Non-uniformed E – Public	

(H&S to assign)

		Severity					
		Minor 1	Moderate 2	Major 3	Fatal 4	Catastrophic 12	
Likelihood	Negligible Unlikely	0 1	0 1	0 2	0 3	0 4	0 12
	Likely	2	2 Low	4 Low	6 High	8 High	24 Extreme
	Very Likely	3	3 Low	6 High	9 High	12 Extreme	36 Extreme
	Certain	4	4 Medium	8 High	12 Extreme	16 Extreme	48 Extreme

<b>Location:</b> (Work Equipment Only)
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Aerial Appliance (AA)	<input type="checkbox"/>
Boat & Water Rescue Unit	<input type="checkbox"/>
Chemical Incident Unit (CIU)	<input type="checkbox"/>
High Volume Pump Unit (HVP)	<input type="checkbox"/>

Incident Command Unit	<input type="checkbox"/>
Incident Response Unit (IRU)	<input type="checkbox"/>
L4P	<input type="checkbox"/>
Mercedes Sprinter (L4V)	<input type="checkbox"/>

Non Operational/Miscellaneous	<input type="checkbox"/>
Operational Miscellaneous	<input type="checkbox"/>
Operations Support Unit (OSU)	<input type="checkbox"/>
Personal Carrier (PCV)	<input type="checkbox"/>

Pinzgauer (L6P)	<input type="checkbox"/>
Rescue Support Vehicle (RSV)	<input type="checkbox"/>
Water Carrier (WC)	<input type="checkbox"/>
Water Tender (WRL / WRT)	<input type="checkbox"/>

**Part 1**

Task	Hazards	Significant Outcomes (what could happen)	Existing Control Measures	Likelihood (0,1,2,3,4)	Severity (1,2,3,4,12)	Risk Level (severity x likelihood)	Priority (extreme, high, medium, low, trivial)	Additional Control Measures Required Yes/No

Transportation to and from school of pupils and school staff.	Road transport hazards	Injuries following RTA and distraction to driver	Reputable coach company with three point seat belts that must be worn at all times when the vehicle is in motion. Teaching staff must enforce, driver will not move vehicle until all passengers are seated and belted and must remain this way until arrival at either the venue or school.	1	4	4	medium	No.
Movement of pupils and staff from transport into venue.	Slips, trips and falls	Cuts and abrasions, sprains and broken bones	On arrival school staff and pupils will be told by Junior Citizen staff to walk only and will be accompanied by Junior Citizen staff to briefing area. 2 members of staff must be 1 <sup>st</sup> aid trained (workplace standard minimum)	1	2	2	Low	No
Catering and drinks	Allergy	Allergic reaction	Food & drinks will be supplied for staff, dietary needs can be catered for and individual or agency, notification must be made in advance.  Drinks and/or food for school staff and students will be the responsibility of the school and or individual.	0	4	0	Neg	No
Movement around the venue of school staff and pupils.	Slip and trip	Cuts and abrasions, sprains and broken bones	On arrival there will be a briefing during which staff and pupils will be instructed to walk at all times while in the venue. Continual monitoring by staff and safety brief to include alarms and RV points	1	2	2	Low	No

Monitoring of pupils whereabouts	Absconding and abduction of pupils	Pupils going missing	All external gates and doors will be closed where possible. The initial briefing will identify the only onsite staff to be associated with and school staff to accompany pupils. Primary responsibility for this however remains with the teaching staff.	1	4	4	Med	No
Pupils with special educational needs (SEN)	Medical, physical and educational	As affected by condition, possible abuse to staff and/or other pupils	School staff to identify any special needs to all members of Junior Citizen staff on arrival and to accompany pupils. RBFRS staff trained in 1 <sup>st</sup> aid ( workplace) and BSL level 1	1	2	2	Low	No
Safety of Personnel working at site	Environment al conditions	Slips, trips, falls or other injuries	Dynamic risk assessment taking environmental conditions e.g. wet weather into account and acting accordingly	1	2	2	Low	No
Working with Children	Child protection issues	Accusations of inappropriate behaviour.	RBFRS Child Protection Policy to be followed and actions implemented as appropriate.	1	4	4	Medium	No
	Child protection issues	Disclosure/evidence of abuse from/of a child	RBFRS policy to be followed	1	4	4	Medium	No

**Action Plan**

Additional Control Measures Required	Method of Implementation	Time table for Implementation		Person responsible for ensuring remedial actions completed	Person/Dept who will carry out remedial actions	Review Date
		Start	Finish			

**Further Assessments Required**

NOISE	COSHH	MANUAL HANDLING	PPE	OTHER (Specify)

NOTE: If the following section is not completed, the assessment cannot be published.

**Line Manger Validation and Approval**  
(to be entered by Line Manager)

Jane Weller

**Date:** 09/05/08

**Advice and Guidance given by Health and Safety Section**  
(to be entered by H&S)

Tracy Hawkins

**Date:** 8/5/08