

**PER72  
BERKSHIRE EAST LOCAL RISK ASSESSMENT**

<b>Assessment Scope/Title:</b>	<b>Safer Schools Partnership Officer</b>	<b>Date Of Assessment:</b>	<b>04/04/2008</b>	<b>Date For Review:</b>	
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Hazard Reference	Hazard Details	Who May Be Harmed & How?	Risk	Control Measures	Person Responsible	Residual Risk
	Record details of what could cause injury or harm	Record details of all those at risk from the hazard and how they may become harmed	Force risk matrix refers  <b>Likelihood x Severity = Risk</b>	List all necessary control measures needed to reduce the risk to acceptable levels	Identify the appointment holder with responsibility for ensuring controls are in place	Force risk matrix refers
1	Display Boards displaying leaflets and posters.	Police Officers, School Staff & Students. At risk of boards falling or collapsing and resulting in cuts and abrasions, sprains and broken bones.	2 x 2 = 4	All equipment used will be of a suitable design and in a good state of repair. Equipment to be assembled correctly and in accordance with manufacturer's instructions. Staff and Students will be not permitted to touch or walk behind the display boards. A Police officer will be present at all times.	PC 1065 COLLINS PC 3974 KING PC 3093 JENKIN	Low
2	Electric cables leading from electric supply to TV/DVD.	School Staff & Students. Trip Hazard resulting in cuts and abrasions, sprains and broken bones.	2 x 2 = 4	Cables will be covered and securely fastened to the floor with the use of rubber strips or suitable tape. All electrical equipment used on the display stand will have been PAT Tested	PC 1065 COLLINS PC 3974 KING PC 3093 JENKIN	Low

<b>Assessor name:</b>	<b>PC Jan COLLINS</b>	<b>Shoulder Number:</b>	<b>1065</b>	<b>Signature:</b>	<b>Date: 04/04/08</b>
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<b>BCU/Business Manager Name:</b>	<b>Shoulder Number: PS 1583</b>	<b>Signature: Mick GEE (Operations Sergeant)</b>	<b>Date: 07/04/08</b>
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**Note: Please number & attach all continuation sheets to this record**